

# Guidelines for Presentation

- Presenter must be the author of each contribution (presentation by non-author is not permitted)

- The time allocated for a presentation is **20 minutes including discussion.**

- Speakers will need to **use your computer.**

We will not prepare a computer for your presentation.

- **VGA and HDMI** connections will be available.

- The presentation should be in standard **4 : 3 ratio.**

Not recommend widescreen 16 : 9 ratio.

- We recommend that you also bring your presentation on a data stick or other portable memory devices.



✓ 20 min. including discussion



✓ O K !



✓ Bring your back up