Guidelines for Presentation

• Presenter must be the author of each contribution (presentation by non-author is not permitted)

• The time allocated for a presentation is **20 minutes** including discussion.

• Speakers will need to **use your computer**.

  We will not prepare a computer for your presentation.

• **VGA and HDMI** connections will be available.

• The presentation should be in standard **4 : 3 ratio**.

  Not recommend widescreen 16 : 9 ratio.

• We recommend that you also bring your presentation on a data stick or other portable memory devices.